



Regular Meeting: Thursday, January 27, 2022
Time: 10:30 a.m.
Location: Meeting to be held via ZOOM

MINUTES

CALL MEETING TO ORDER

President DeJohn called the meeting to order at 10:30AM via ZOOM.

President DeJohn welcomed everyone and wished them a Happy New Year.

ROLL CALL:

Present

Janice DeJohn, President
Douglas Dzema- Treasurer
Sherry Sims- Recording Secretary
Hector Fuentes, Vice President, Commissioners
Vernon Lawrence- Vice President, Community Development
Randall Wood- Vice President, Professional Development
Kimberly Gober- Vice President, Housing
Rick Iovine- Vice President, Legislation
Joseph Billy, Trustee
E. Dorothy Carty-Daniel, Trustee
Anthony Feorenzo, Trustee
Joseph Capano, Trustee
John Mahon, Trustee
Louis Riccio, Trustee
Domingo Senande, Trustee
Victor Cirilo, Immediate Past President
Bill Snyder, Service Officer
Victor Figueroa, Trustee

Absent

Eric Chubenko- Senior Vice President
Gary Centinaro, Vice President, Member Services
John Clarke, Trustee
Robert DiVincent, Trustee
Lynn Bartlett, Trustee
Christopher Marra, Trustee
Jack Warren- JIF Representative

APPROVAL OF THE MINUTES: December 10, 2021, Meeting

Motion: Joseph Capano

Second: Randall Wood

All members present voted in the affirmative to approve the minutes, none were opposed.

REPORTS

- **Senior Vice President**- Not Present.
- **Treasurer**- Douglas Dzema reported on the bill list and placed the full bill list in the form of a motion and Victor Cirilo seconded the motion. All members present voted in the affirmative to approve the minutes, none were opposed.
- **Recording Secretary** – No Report
- **Corresponding Secretary** – N/A
- **Commissioners**- No Report
- **Community Development**- No Report
- **Professional Development**– Randall Wood met with members from the EAP program which is the Employee Assistance Program. He has a follow up meeting with them and will provide everyone with the information for next meeting.
- **Legislation**- No Report
- **Housing**- Kimberly Gober reminded everyone that the eviction moratorium has ended but there are still some protections in place for the low/moderate households. Families must complete a certification for their income and that can affect how landlords proceed with eviction. The NJ Court system has been holding a series of webinars and the next webinar is January 25th, 2022. The Fair Chance in Housing Act originally excluded federally assisted Housing. The language was removed from the bill that became law. The Division of Civil Rights is having a training on February 8, 2022. The Law became effective January 1st, 2022, and there are penalties if you do not comply. Kimberly informed everyone to check with the company that does your criminal background check to make sure they will not disclose information that will make you not in compliance.
- **Membership Services**- Not present

- **Service Officer**

Bill Snyder proposed adding another class for Commissioner's possibly in April. Skills for Commissioner's class will be held at the Spring 2022 conference. It was previously discussed to hold four classes throughout the year and 2 will be held at the conferences. The Fall Conference was very successful and will send out a written itemization regarding the conference for next meeting.

RESOLUTIONS

- A. 2022-1 Renewal of Service Office Contract
- B. 2022-2 Renewal of Accountant's Contract
- C. 2022-3 Renewal of Attorney's Contract
- D. 2022-4 Approval of 2022 Budget

It was noted that the Accountant's Contract in the 2022 budget states \$8,300 and the contract is for \$9,200. These changes will be corrected. The 2022 Budget will also change once we get the budget to actuals for 12/31 and can go back and change it. Louis Riccio made a motion to approve all the Resolutions and Kimberly Gober seconded the motion. All members present voted in the affirmative to approve the Resolutions, none were opposed.

NEW BUSINESS

Bill Snyder will be sending out a list of committees and who serve on them. If any changes need to be made it can be done so prior to the next meeting.

Hector Fuentes discussed Section 3 and introducing the apprentice program at the May conference.

Joseph Capano wanted to inform everyone that converted to RAD the extensive process it was to close out the ACC.

OLD BUSINESS

A. SPRING CONFERENCE-

1. Louis Riccio will be sending out a preliminary agenda to all board members to review. The Spring 2022 conference will be partnered with Marc NAHRO. To date, there are 9 vendors confirmed and paid in full. Registration forms will be sent out in mid-February.
2. Bill Snyder sent out the flyer for the Spring newsletter. The deadline to submit an article will be in February. When the date is available, he will let everyone know. The agenda for the Spring 2022 conference will be included in the newsletter.

B. FALL CONFERENCE

President Janice DeJohn reviewed some of the changes in the hotel contract that will be implemented this year for the Fall 2022 conference.

Once she receives the updated contract, it will be sent to all board members for review

OTHER BUSINESS

The dues notice will be going out shortly via e-mail to all members.

ADJOURNMENT

MOTION: Douglas Dzema

SECOND: Vernon Lawrence

All members present voted in the affirmative, none were opposed.

TIME: 11:48 AM